

## Natalie & Julius Rosenblum Sectional Metairie Bridge Tournament 1/11/18 to 1/14/18

Chaired by Linda Conner and Beth Todd

**Getting Started** – To get started, we read Final Reports from past bridge tournaments and the Guidelines for Sectional Tournament Co-Chairs. All the reports were extremely helpful in explaining the preliminary steps for the tournament. Sherrie Goodman was also very helpful in making recommendations for the partner ship desk (Ellie Brammell), letting us know who likes to bring ice (Jim Thornton) and donuts (Eileen Baquette), and recommending caterers and servers. She walked us through the supply closet and let us know what staples we should replenish before the tournament. A few of the things we needed were plates, utensils, napkins, cups, tin foil, and Tabasco. We also needed table liners and bought Mardi Gras colors.

**Sign up Sheets** – Beth and I emailed bridge friends we personally knew about food donations for the tournament. We also asked for volunteers to come in early for setup and stay a little later for pickup. We then created sign up sheets and posted them at the bridge center about two weeks before the tournament (adding the names of people who had responded to our email). There was a sign up sheet for everyday of the tournament which asked for: drinks (diet cokes, cokes, sweet tea, and unsweet tea); other food items (donut holes, orange juice, grapes, strawberries, muffins, sweet rolls, cookies, 3 places for desserts, sugar free desserts, cubed cheese, fruit, and 3 lbs of ice); and the last sheet was for three large salads a day. A few people made monetary donations which were noted on the sign up sheet.

**Budget** – There was no exact budget so we looked at previous reports and stayed within the limit of past chairs. We had a max of 202 tables and brought in \$2500. We were under budget so were quite happy about that.

**Decorations** – Our decorations were Mardi Gras themed. The table liners we purchased were purple and green. We used Mardi Gras beads to hang on the sign up sheets and to decorate the tables. We were able to find green and purple solo cups for drinks. Flowers were donated by Cathy Alford.

**Day before Tournament** – The day before the tournament, we set up food and drink tables, brought in all the staples we had bought and items people had dropped off, decorated, and reviewed our supplies one more time. We put the folding wall between the food and the 299er side to help with the noise of people getting breakfast and other snacks. After another review of our sign up sheet, we decided that we needed more boiled eggs so we each cooked 60 eggs, halved them, and brought them in on consecutive days. They were all eaten! We also thought we did not have enough soft drinks so we went to the Dollar General

next door and bought more. We printed instructions for the volunteers who were coming early and staying late.

**Coffee** – We had directions for making the coffee each morning but any ‘early birds’ helped out.

**Food and Server** – The food was purchased through Joann of Deluxe Catering: (504)443-2629 or (504)782-9624. We thought she did a fabulous job. Monique handled the serving and clean up. She was also fantastic.

Below is what we had to eat everyday. Breakfast was put out by 8:45am (there was a 9am bridge group playing); snacks were out at 10am and 2:30pm; and lunch was ready by 12:45pm.

### **THURSDAY**

Breakfast/Snack – breakfast items were donated via the sign up sheet. Boiled eggs supplied by Linda and Beth. The snacks were from the staples and others were supplied by Beth and Linda, such as, little cups with mixed nuts, cheddar cheese cubes and crackers, chips, peanut butter pretzels, fruit, and candy.

Lunch – 900 finger sandwiches were delivered at 12:30 (400 meat, 500 salad type on white and wheat bread)

- pasta salads – from sign up sheet
- two green salads – from sign up sheet

Desserts – lots of desserts; all donated

### **FRIDAY**

Breakfast/Snack – same as above

Lunch – 4 pans chicken spectacular

- two green salads – from sign up sheet
- bread – bought at Costco by Linda and Beth

Desserts – same as above

### **SATURDAY**

Breakfast/snacks – same as above

Lunch – 2 pans chicken fettuccini (bow tie); 2 pans shrimp fettuccini

- two green salads – from sign up sheet
- bread – Linda and Beth

Desserts – same as above

## SUNDAY

Breakfast/Snack – same as above

Lunch – pizzas by Theos and they delivered. 5 supreme, 5 veggie, 5 cheese

- green salads – bought and made by Linda and Beth

Desserts – plenty of leftovers

For Other Information on this Tournament – Please contact Linda Conner at [Lsconner@cox.net](mailto:Lsconner@cox.net) or 403-296-4491.